

Introducing payroll you can trust from

Big Projects Inc.
training & consulting

Say good-bye to payroll hassles

Now you can trust your payroll is in good hands. There's nothing better than personal attention from a trusted advisor who knows your business. Our high-quality payroll service is customized for you and your business. Rely on us to deliver top quality service all year long. You'll be delighted with the results!

Accurate payroll you can count on

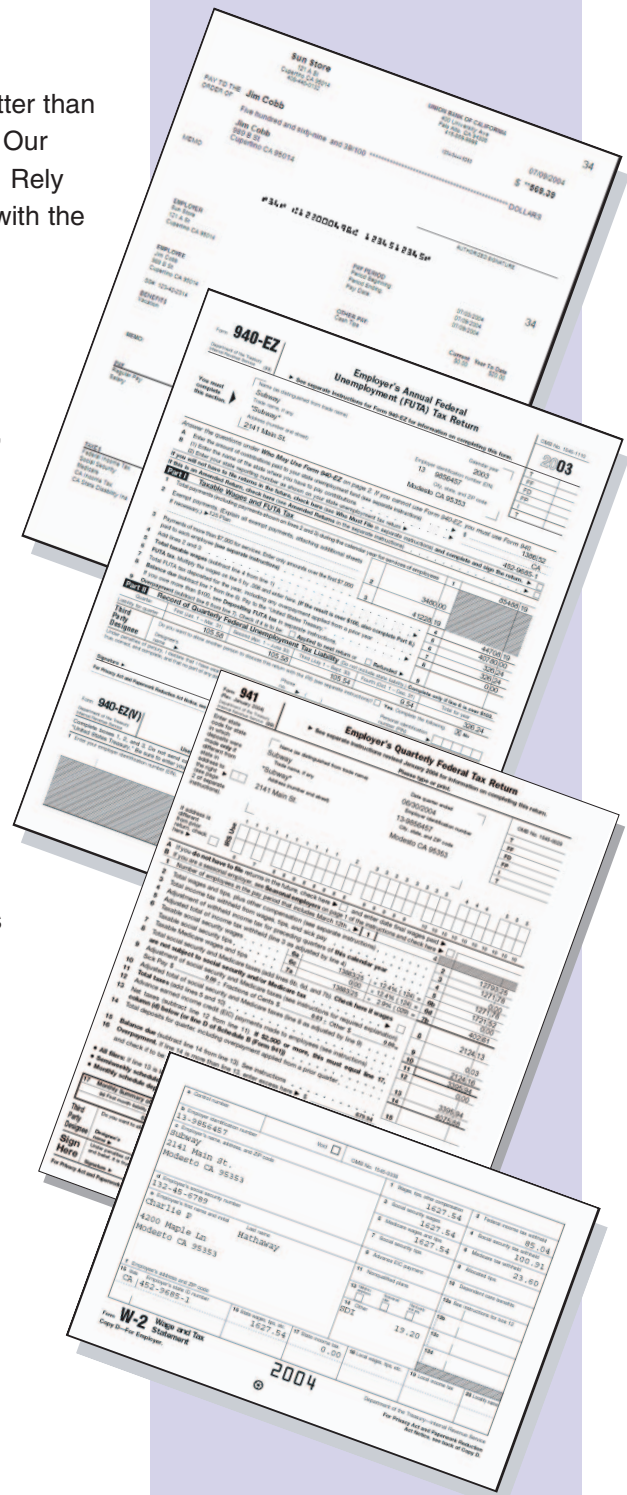
- Each payday, tell us your employee hours. We calculate all federal, state, and local taxes, as well as voluntary deductions, such as retirement plan contributions or insurance premiums. It's all guaranteed to be 100% accurate.
- Your tax deposits will be on time and correct—every time.
- We complete your federal and state payroll filings for you, including quarterlies, year-end forms and W-2's.
- All of your payroll information will be maintained and available: employee records, past paystubs, tax filings, and records of tax payments.

No more IRS penalties!

- Did you know that each year, 1 out of 3 small businesses pays a penalty to the IRS? With our payroll service, you'll never miss a tax deadline or pay the wrong amount.

You and your employees will be pleased

- On payday, paychecks can be handed out, or they can be electronically deposited into employee bank accounts with our Direct Deposit service. Your employees will love you for Direct Deposit! No more trips to the bank! We also provide professional paystubs detailing the current as well as year-to-date withholdings, vacation and sick time.
- All common pay types are supported.
- Voluntary deductions are also handled, such as insurance, retirement plans, and many others.



Big Projects, Inc.
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We will make sure your paychecks, tax filings, tax payments, and W-2's are accurate and on time, every time! Relax... your payroll is in capable hands.

Questions & Answers

What do I need to get started?

All we need is your company and employee information, and payroll history (if any) for this year. Call us to schedule an appointment to discuss your payroll requirements. We will design a customized payroll solution for you.

Can I switch payroll providers mid-year?

As long as you have records of your payroll history, you can switch at any time.

Can I import this information to my accounting software?

You can import your payroll data into accounting software such as QuickBooks, QuickBooks Online Edition and Microsoft Money, so all your information is in one place.

What about W-2's?

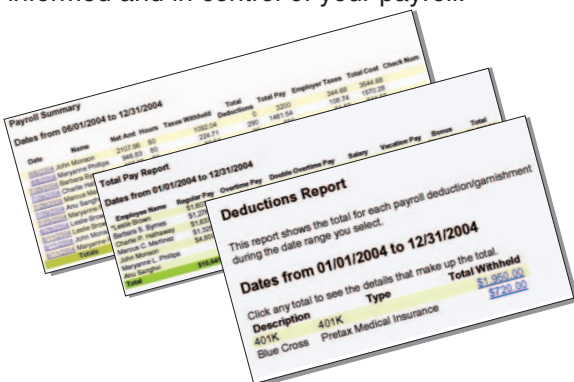
At year-end, we create W-2 forms for you and your employees. And we take care of filing them with the Social Security Administration.

What if an employee needs a copy of an old pay stub?

No problem. We maintain complete records of your payroll data, for quick access whenever you need it.

How will I stay on top of my payroll details?

We will provide you with a variety of reports that will allow you to remain informed and in control of your payroll.



Tax & Wage Summary			
This report shows total subject wages, excess wages, and taxable wages by type. Click on the tax name to see subject wages by employee.			
Dates from 04/01/2004 to 06/30/2004			
CA PIT / SDI	Total Wages	Excess Wages	Taxable Wages
CA PIT / SDI	\$12,792.25	\$0.00	\$12,792.25
CA State Disability Ins	\$13,887.25	\$0.00	\$13,887.25
Totals			\$26,679.50

Tax Liability Report			
This report shows your state and federal taxes withheld, paid, and owed for the selected time range. To pay your current tax liability, go to the Pay Taxes page. Penalty information.			
Dates from 04/01/2004 to 06/30/2004			
CA SUI / ETT	CA PIT / SDI	Tax Amount	Tax Paid
CA SUI / ETT	CA SUI / ETT	207.52	474.57
CA SUI / ETT	CA Income Tax	163.55	205.55
CA SUI / ETT	CA State Disability Ins		-30.71
Totals		371.07	679.12

Federal Taxes (941)			
Dates from 04/01/2004 to 06/30/2004			
Federal Income Tax	Tax Amount	Tax Paid	Tax Owed
Federal Income Tax	5271.79	1479.74	-3793.05
Medicare	201.52	246.43	-45.11
Medicare Employer	201.52	246.43	-45.11
Social Security	860.76	1163.64	-302.88
Social Security Employer	860.76	1163.64	-302.88
Totals	6935.34	3099.84	-3835.50

Federal Unemployment (942)			
Dates from 04/01/2004 to 06/30/2004			
Federal Unemployment (942)	Tax Amount	Tax Paid	Tax Owed
FUTA Employer	111.08	167.62	-56.54
Totals	111.08	167.62	-56.54

Accurate Paydays

- Guaranteed accurate federal, state and local tax calculations
- Professional paychecks and paystubs
- Direct Deposit
- Wage garnishments
- Vacation and sick day tracking
- Pay types: salary, hourly wages, multiple pay rates, bonuses, cash tips, paycheck tips, expense reimbursements, allowances, holiday, and more
- Voluntary deductions: taxable and pre-tax premiums for medical, dental, and vision; retirement plans; flexible spending accounts: dependent and medical care; cash advance and loan repayments; and others

Federal Tax Deposits and Filings

- Quarterly and year-end filings
- W-2's
- W-4's, I-9's and employer registration forms

State Tax Deposits and Filings

- Quarterly and year-end filings
- New hire reporting
- Employer registration forms

Accounting Software Integration

- Payroll data integration available for QuickBooks®, QuickBooks Online Edition, and Microsoft® Money

Detailed, Insightful Reports

- Employer reports: Tax Liability, Tax and Wage Summary, Total Pay, Tax Payments, Workers' Compensation, Vacation and Sick Leave
- Employee reports: Payroll Summary, Payroll Deductions, Deductions, Last Paycheck, Employee Details

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